Fall 2015 ITS Training Topics

Both online and Chafee 208 courses are listed below as well as webinars and events available in Chafee 208.

To attend a WebEx course:
- Open your web browser and navigate to https://rhody.webex.com
- Make sure you are on the Meeting Center tab
- Browse the Meeting List for the course.

Registration: No need to register for any topic in green!

Sakai Topics

• Sakai Gradebook (Webex)
  Thursday 9/17 10 a.m.
  Monday 9/21 2 p.m.
  Tuesday 10/6 11 a.m.
  Presenter: Mary Fetherston
  Description: Using GradeBook to automatically distribute grades to students, manually enter grades, and weight grades.

• Getting Started with Sakai Lessons Tool (Webex)
  Tuesday 9/22 2 p.m.
  Wednesday 10/21 10 a.m.
  Presenter: Mary Fetherston
  Description: The process of setting up Lessons to aggregate your student materials in one location.

• Getting Started with the Sakai Assignments Tool (Webex)
  Thursday 10/1 10 a.m.
  Tuesday 10/27 2 p.m.
  Presenter: Mary Fetherston
  Description: Learn how to post assignments online for your students to submit either as attachments or turn in on paper. A demonstration of manually entering grades in Gradebook or making a link from the assignment will also be included.
Using the Sakai Test/Quizzes Tool  (Webex)

Wednesday 10/7  11 a.m.
Friday 10/16  10 a.m.
Tuesday 10/20  2 p.m.
Wednesday 10/28  2 p.m.

Presenter: Mary Fetherston

Description: Learn how to make on-line tests or quizzes that are graded automatically by Sakai!

Sakai Forums Tool  (Webex)

Thursday 10/15  10 a.m.

Presenter: Mary Fetherston

Description: Create discussion forums that are nested for practical organization. Forums is an effective tool for both academic and collaborative work, and is integrated closely with both Resources and Gradebook.

Google Topics

Google Drive Basics

Tuesday 9/8  2 p.m.  Webex
Wednesday 9/23  10 a.m.  Chafee 208
Thursday 9/24  2 p.m.  Webex

Presenter: Mary Fetherston

Description: Learn how to navigate, search and upload documents to your Google Drive

Google Drive Best Practices

Tuesday 9/15  10 a.m.  Webex
Friday 9/18  10 a.m.  Webex
Monday 9/28  11 a.m.  Webex
Tuesday 10/13  10 a.m.  Chafee 208

Presenter: Mary Fetherston

Description: Learn how to use Google Drive in a more effective manner, including making your file structure match your processes.
Getting the Most out of Google Drive

Thursday 10/8 2 p.m.  Webex
Thursday 10/22 2 p.m.  Webex

Presenter: Katie Babula

Description: This intro will show some examples of how a focused approach to creating an office workflow in google drive can be beneficial in a variety of situations.

Inside Google Drive: Google Docs

Thursday 9/17 2 p.m.  Chafee 208

Presenter: Katie Babula

Description: Delve deep into the full functionality of this cloud based program. Create a table of contents, see how to make comments and edit, and see what this word editor has to offer.

Collaborating with Google Docs and Sheets

Friday 9/11 10 a.m.  Webex
Thursday 10/1 2 p.m.  Webex

Presenter: Mary Fetherston/ Katie Babula

Description: Take a look at how Docs and Sheets can function for project management, brainstorming, and in other group centric work needs.

Using Google Chat and VideoChat to Get Work Done!

Wednesday 9/16 10 a.m.  Chafee 208
Tuesday 9/29 10 a.m.  Chafee 208

Presenter: Mary Fetherston

Description: Chat and VideoChat as a method for calling just-in-time meetings and getting solutions to immediate problems.

Getting the most out of Google Calendar

Monday 9/21 2 p.m.  Webex
Thursday 9/24 11 a.m.  Chafee 208
Monday 10/19 1:30 p.m.  Webex

Presenter: Bob Viens / Mary Fetherston/ Bob Viens
Description: Calendar basics plus sharing and adding calendars, finding available times for meetings, and available plug-ins (labs). Create calendars for conference rooms, and events that can be shared across URI.

✧ Using Google Forms (Surveys) to Quickly Collect Information
  Tuesday 9/22 10 a.m.  Webex
  Wednesday 9/30 11 a.m.  Webex
  Wednesday 10/14 1 p.m.  Chafee 208

Presenter: Mary Fetherston

Description: Google Forms is an super easy way to create surveys that can be used to collect responses from students, faculty or staff. It can gauge understanding, solicit feedback or help gauge learning readiness.

✧ Getting Up to Speed with your Google eMail Account
  Monday 9/28 1:30 p.m.  Webex

Presenter: Bob Viens

Description: Learn about basic settings that can tailor your email to the way you work!

✧ Advanced Features in Google eMail
  Thursday 10/15 2 p.m.  Webex
  Thursday 10/29 2 p.m.  Webex

Presenter: Katie Babula

Description: Learn about the options to customize your view layout, how to create labels for email sorting, and see how Google can adjust to suit your work needs.

Statistics Software Topics

✧ SAS Basics
  Tuesday 10/6 1 p.m.  Chafee 208
  Thursday 10/8 11 a.m.  Chafee 208

Presenter: Allie Scott

Description: An introduction to SAS software and a few basic procedures.
Introduction to IBM SPSS Statistics Software

Thursday 10/1 9:30 a.m. Chafee 208
Friday 10/2 1 p.m. Chafee 208

Presenter: Allie Scott
Description: An introduction to SPSS software and a few basic procedures.

WEBEX TOPICS

Getting Up to Speed with WEBEX

Monday 9/14 1:30 p.m. Webex
Monday 9/28 1:30 p.m. Webex
Monday 10/5 1:30 p.m. Webex
Monday 10/26 1:30 p.m. Webex

Presenter: Bob Viens
Description: Learn how to use Webex, an online meeting tool, for online office hours, meetings, and online courses.

WEBEX Basics

Monday 9/17 10:00 a.m. Webex
Tuesday 10/6 10:00 a.m. Webex
Thursday 10/15 10:00 a.m. Webex

Presenter: Tom Theissen
Description: An introduction to Webex, an online meeting tool that allows you to share your desktop, audio and video.

Desktop Capture Topics

Using Relay for Desktop Capture

Thursday 9/10 10 a.m. Webex
Friday 9/18 10 a.m. Webex
Thursday 9/4 10 a.m. Chafee 208
Presenter: Dan Persaud

Description: URI offers Relay to all faculty as a method to capture computer desktop in video. Narrate slides, demonstrate how to use software or make a course introductory video.

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WEBINARS AND EVENTS IN CHAFEE 208

🔹 Turning Technologies Reps available to help you get started with Turning Point Cloud

Tuesday 9/8 10 a.m. - 4 p.m.
Wednesday 9/9 10 a.m. - 4 p.m.
Thursday 9/10 10 a.m. - 4 p.m.

Presenter: Turning Technologies Representatives

Description: Please contact Janie Palm (janie@uri.edu) for more information or to book a consultation

🔹 ELI Fall Focus Session: Exploring Leadership in Teaching and Learning

Tuesday 9/15 12 p.m. - 3:30 p.m.
Wednesday 9/16 12 p.m. - 3:30 p.m.

Presenter: An off-site webinar with a variety of speakers

Description: Please contact Janie Palm (janie@uri.edu) for more information

🔹 Grabbing Nursing Students’ Attention with Clickers in the Classroom

Thursday 9/23 3 - 4:00 p.m.

Presenter: Turning Technologies

Jennifer Cowley, MSN, RN, Senior Lecturer, University of Kentucky College of Nursing

Description: Please contact Janie Palm (janie@uri.edu) for more information
Promoting a Culture of Accessibility for Online Students

Thursday 9/24  2:00 p.m.

Presenters: WCET
Nancy Swenson, John Raible and Kathleen Bastedo, Instructional Designers, University of Central Florida

Description: Please contact Janie Palm (janie@uri.edu) for more information

Accessibility for Edtech Across the Campus: Turning a Negative into a Positive

Tuesday 9/29  2 - 3:00 p.m.

Presenters: WCET
William Welsh, Professor Robert Wood Johnson Medical School, Dept of Pharmacology, Rutgers
Janet Sedgely, Electronic and Information Technology Accessibility Coordinator and Manager, Accessibility Technology Center, University of Montana --Missoula

Description: Please contact Janie Palm (janie@uri.edu) for more information

To Click or Not to Click? That is the Question.

Wednesday 9/30  2 - 3:00 p.m.

Presenter: Turning Technologies
Dr. Brenda Leady, Biology, Lecturer, University of Toledo

Description: Please contact Janie Palm (janie@uri.edu) for more information

What do “Clickers” or Student Response Systems do?

Thursday 10/8  2 - 3:00 p.m.

Presenter: Turning Technologies
Greg Kitzmiller, ArcelorMittal Distinguished Lecturer – Marketing, Indiana University Kelley School of Business

Description: Please contact Janie Palm (janie@uri.edu) for more information
Sakai Virtual Conference

Thursday 11/4 7 a.m. - 5 p.m.

Presenter: An off-site webinar with a variety of speakers

Description: Please contact Janie Palm (janie@uri.edu) for more information or visit the conference's webpage https://www.apereo.org/content/2015-sakai-virtual-conference