Policy on Late Returns

It is important to get the equipment back on time because other students may have reservations and need the equipment. The following policy applies for ALL students, faculty and staff whom rent equipment from Classroom Media Assistance:

1 day late:
- no rentals for a week

2 days late:
- no rentals for 2 weeks

3 days late:
- no rentals for a month

4 days late or 2 late returns:
- no rentals for the remainder of the semester

7 days late:
Campus Police will contact the student to request equipment. If it is not returned, Student Affairs will then put a hold on the student account until the equipment is either returned in good-working order OR the current value of that equipment is remitted.
**Cameras**

**Canon ZR960**
Non-HD camera. Requires MiniDV cassette.
Cassette not included.

**Panasonic GS320**
Non-HD camera. Requires MiniDV cassette and SD card.
Cassette and card not included.

**Panasonic AGDVC7**
Non-HD camera. Requires MiniDV cassette and SD card.
Cassette and card not included.

**Tripods**

**Smith Victor**
The available model is the Atlas 2600.
Fits most cameras.

**Adapters**

**HDMI**
Adapts from DisplayPort, Mini DisplayPort, and Mini DVI inputs to HDMI.

**VGA**
Adapts from DisplayPort, Mini DisplayPort, Mini VGA, and Mini DVI DVI inputs to VGA.

**DVD / VHS**

**Portable DVD & VHS Player**
Portable with Video cables included.
For indoor-use only.

**Portable DVD**
Video cables included.
For indoor-use only.

**Portable Speakers**
Audio Jack included.
For indoor-use only.

**Harrington School of Communication**

**Lowel DP Lighting Kits**
Includes: 3 lights & cords, 1 umbrella, 1 scrim, 1 set of 5 gels.

**Canon Vixia HFS200**
HD camera. Requires 2 SD cards.
Cards not included.

**Harrington School Majors Include:**
Communication Studies, Public Relations, Film Studies, Writing & Rhetoric, Journalism, and Library & Information Studies (Graduate School of).

---

**Classroom Media Assistance**

University of Rhode Island

University Library
LL4
Kingston, RI 02881

Phone: 401-874-4278
IM: CMAKing
E-mail: cmaking@etal.uri.edu